



United States  
**Office of Government Ethics**  
1201 New York Avenue, NW., Suite 500  
Washington, DC 20005-3917

January 31, 2012

Rorey Smith  
Alternate Designated Agency Ethics Official  
Court Services and Offender Supervision Agency  
633 Indiana Avenue  
Washington, DC 20004

Dear Mr. Smith:

The United States Office of Government Ethics (OGE) recently conducted an on-site follow-up review of the ethics program at the Court Services and Offender Supervision Agency for the District of Columbia (CSOSA) to determine whether the improvements recommended in our May 2011 report have been achieved.

At the time of OGE's initial review, CSOSA did not have written procedures outlining the process for administering its public financial disclosure system as required by section 402(d)(1) of the Ethics Act. In addition, CSOSA's written procedures for the administration of its confidential financial disclosure system contained incorrect filing dates for the OGE Form 450. OGE recommended that CSOSA establish written procedures for the public financial disclosure reports and amend the confidential financial disclosure procedures. CSOSA has since developed and amended such procedures.

Based on our follow-up, we have determined that CSOSA has adequately implemented the recommendations in the May 2011 review report. As a result, OGE has closed the recommendations. Thank you for your assistance during the follow-up process. Please contact me at 202-482-9317 if you require any additional information.

Sincerely,

A handwritten signature in cursive script that reads "Rashmi Bartlett".

Rashmi Bartlett  
Associate Director