

UNITED STATES OFFICE OF  
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PROGRAM ADVISORY

TO: Designated Agency Ethics Officials

FROM: Walter M. Shaub, Jr.  
Director

SUBJECT: New Job Aid: Nominee Public Financial Disclosure Review Checklists

The U.S. Office of Government Ethics (OGE) has posted on its website a new job aid to support Presidential nominees for positions requiring Senate confirmation (PAS nominees) in complying with applicable requirements for public financial disclosure. The aid, a collection of public financial disclosure review checklists, will also support agency ethics officials in reviewing PAS nominees' financial disclosure reports.

Though not exhaustive, the examples included in these checklists identify the most commonly disclosed financial interests, outside positions, and sources of income. The collection contains a general checklist applicable to all PAS nominees who file public financial disclosure reports as well as targeted supplemental checklists. These targeted checklists are designed to address items that individuals entering government service from specific private sector positions, including attorneys, corporate officers, employees, and directors; university professors and deans; and investment fund managers, often need to include in their public financial disclosure reports.

This collection of checklists is available on OGE's website at: [https://www.oge.gov/Web/OGE.nsf/0/BC975C546E68A21C852580560045BE83/\\$FILE/Financial%20Disclosure%20Checklists.pdf](https://www.oge.gov/Web/OGE.nsf/0/BC975C546E68A21C852580560045BE83/$FILE/Financial%20Disclosure%20Checklists.pdf). In addition, the checklists are also included, in a somewhat different format, in the appendix to OGE's Nominee Ethics Guide, which is available on OGE's website at: <https://www.oge.gov/web/oge.nsf/Resources/PRESIDENTIAL+TRANSITION>.