

Aurelia Skipwith

July 18, 2019

Scott de la Vega
Designated Agency Ethics Official
and Director, Ethics Office
U.S. Department of the Interior
1849 C Street, NW, MS 5309
Washington, DC 20240

Dear Mr. de la Vega:

The purpose of this letter is to describe the steps that I will take to avoid any actual or apparent conflict of interest in the event that I am confirmed for the position of Director of the U.S. Fish and Wildlife Service, U.S. Department of the Interior.

As required by 18 U.S.C. § 208(a), I will not participate personally and substantially in any particular matter in which I know that I have a financial interest directly and predictably affected by the matter, or in which I know that a person whose interests are imputed to me has a financial interest directly and predictably affected by the matter, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1), or qualify for a regulatory exemption, pursuant to 18 U.S.C. § 208(b)(2). I understand that the interests of the following persons are imputed to me: any spouse or minor child of mine; any general partner of a partnership in which I am a limited or general partner; any organization in which I serve as officer, director, trustee, general partner or employee; and any person or organization with which I am negotiating or have an arrangement concerning prospective employment.

Upon confirmation, I will resign from my position as managing member of Specialized Home Solutions, LLC, and I will become a non-managing member of this entity. During my appointment, I will not manage this entity or provide any other services to it. Instead, I will receive only passive investment income from it. As Director of the U.S. Fish and Wildlife Service, I will not participate personally and substantially in any particular matter that to my knowledge has a direct and predictable effect on the financial interests of Specialized Home Solutions, LLC, unless I first obtain a written waiver, pursuant to 18 U.S.C. § 208(b)(1).

If I am confirmed as Director of the U.S. Fish and Wildlife Service, I am aware that I am prohibited by 30 U.S.C. § 1211 (f) from holding a financial interest in any surface or underground coal mining operation. I further understand that pursuant to 5 C.F.R. § 3501.103(b), a Departmental supplemental ethics regulation, I am prohibited from acquiring or holding any direct or indirect financial interest in Federal lands or resources administered or controlled by the Department of the Interior. I also understand that I am prohibited by 5 C.F.R. § 3501.103(c) from acquiring or retaining any claim, permit, lease, small tract entries, or other rights granted by the Department in Federal lands. Therefore, I will not hold any such interests during my appointment to the position of Director of the U.S. Fish and Wildlife Service.

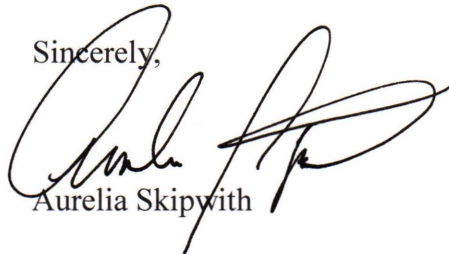
If I have a managed account or otherwise use the services of an investment professional during my appointment, I will ensure that the account manager or investment professional obtains my prior approval on a case-by-case basis for the purchase of any assets other than cash, cash equivalents, investment funds that qualify for the exemption at 5 C.F.R. § 2640.201(a), or obligations of the United States.

I understand that as an appointee I must continue to abide by the Ethics Pledge (Exec. Order No. 13770) that I previously signed and that I will be bound by the requirements and restrictions therein in addition to the commitments I have made in this ethics agreement.

I will meet in person with you during the first week of my service in the position of Director of the U.S. Fish and Wildlife Service in order to complete the initial ethics briefing required under 5 C.F.R. § 2638.305. Within 90 days of my confirmation, I will document my compliance with this ethics agreement by notifying you in writing when I have completed the steps described in this ethics agreement.

I have been advised that this ethics agreement will be posted publicly, consistent with 5 U.S.C. § 552, on the website of the U.S. Office of Government Ethics with ethics agreements of other Presidential nominees who file public financial disclosure reports.

Sincerely,

A handwritten signature in black ink, appearing to read 'Aurelia Skipwith', with a large, stylized flourish extending to the right.

Aurelia Skipwith